



Cleaner with Key Holder Responsibility

Location: St Joseph's Catholic Infant and Junior Schools, Birtley
Grade: Grade C, SCP 4 (£21,189 per annum, pro rata)
Hours: Permanent, 9 hours per week (Monday, Tuesday, Wednesday: 3pm - 6pm)

The Federation of St Joseph's Infant and Junior schools requires two committed cleaners who are reliable, conscientious, and able to work with a range of colleagues and as part of a team. The cleaning team will be overseen by the school business manager and will support the caretaker to fulfil their duties. As part of this position, the cleaner would have a key-holder responsibility.

In 2019, St Joseph's Catholic Infant and Junior Schools were federated, to form one community. The federated schools were the only school in Gateshead LA to have been selected as part of the DfE 2022 Rebuild Programme. Consequently, we hope to have a new school site within the next three years, which seeks to bring together the two school communities, to form one family.

We pride ourselves on the warm, family atmosphere we provide for our children. The uniqueness of our small community means that every member of staff knows every child well and this enables us to develop very strong relationships with all of our families. The senior leadership team are unashamedly ambitious for the schools.

We are proud to be part of the Bishop Wilkinson Catholic Education Trust, a family of secondary, middle, primary and first schools in Durham, Gateshead, Northumberland and Sunderland. Bishop Wilkinson is the largest catholic education trust in the North East of England and will have a total of 48 schools. This is an exciting time to join our supportive, and growing team.

We are seeking an individual to work under the direction of the Executive Headteacher, Caretaker and School Business Manager - undertaking cleaning duties as required on school premises.

- clean designated areas, as directed including toilets and associated facilities, ensuring that they are kept in a clean, safe, and hygienic condition
- be part of a welcoming and supportive team of staff, parents, and governors
- have high expectations for self, pupils, and others
- have a commitment to working within a team

We can offer:

- friendly and supportive staff, parents and an effective and committed local governing committee



St Joseph's
Federation



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- extensive support and opportunities
- the prospect of a modern, purpose-built building pending planning permission
- opportunities to work alongside a happy and caring staff, who are outward looking

This role may require deployment at both the infant and junior school sites; therefore, the successful candidate needs to be flexible and accommodating to meet the needs of the schools.

For an application form and further details about this vacancy please visit our website <http://bwcet.com/vacancies/> where applications can be completed online.

For an informal and confidential discussion about the post, please contact Mrs K. Thornton, School Business Manager, at info@sjob.bwcet.com or on 0191 4102231.

Visits to the schools are warmly welcomed and encouraged.

Closing date: Wednesday 20th September 2023

Interview date: Monday 25th September 2023

The successful candidate will be required from Monday 30th October (or sooner, if able).

The Bishop Wilkinson Catholic Education Trust is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post is exempt from the provisions of the Rehabilitation of Offenders Act and is subject to an enhanced DBS check.